

GlobalLogic

27-Aug-2019

To Katralapalli Venkata Krishna Chaitanya

Subject : Contractual Assignment with GlobalLogic Technologies Private Limited ("GlobalLogic")

Dear Chaitanya

We are pleased to offer you (hereinafter referred as "you" or "Contractor") contractual assignment (hereinafter referred as "Assignment") as **Associate Analyst, Content Engineering** for the period starting from **31-Aug-19 up to 30-Nov-19**. The terms & conditions of your Assignment are as follows:

- a) The Assignment shall be effective from **31-Aug-2019 up to 30-Nov-2019**. The same can be extended upon mutual written acceptance both the parties.
- b) The Contractor shall devote such of its time, attention, skills and ability to the performance of services as may be necessary for the efficiency and output of the deliverable and as per GlobalLogic's quality and productivity standards/norms.
- c) Subject to satisfactory fulfillment of your Assignment, you will be paid a monthly **remuneration**, as per annexure 1.
- d) The scope and obligations of your Assignment may be revised by GlobalLogic from time to time, depending on its business, service and/or operational requirements, provided, any material change shall be **discussed** mutually before being effective.
- e) The Assignment shall stand immediately terminated, without any liability to GlobalLogic, in case you are found indulging in any fraud, malpractice, misconduct or any activity which GlobalLogic finds against the **interests** of the Organization.
- f) This Assignment may be terminated by GlobalLogic, without notice, in the event of:
 - a. Any Breach by the Contractor of any of the provisions of this Assignment.
 - b. Non-fulfillment of the obligations undertaken by you, for any reason or for any period.
 - c. Your performance not found to be acceptable by GlobalLogic.
- g) Either party can terminate this Assignment without assigning any reason, by giving a minimum 7 (Seven) days of notice to the other party.
- h) Intellectual Property Rights: The propriety rights to the work the Contractor does during the Assignment shall belong to GlobalLogic. Contractor acknowledges and agrees that GlobalLogic shall retain its Intellectual Property Rights in any document or content that GlobalLogic supplies to the Contractor and the Contractor hereby assigns to GlobalLogic all Intellectual Property Rights in all materials created by the Contractor in the course of performing the Services. Further, Contractor represents and warrants to GlobalLogic that any material that it provides to GlobalLogic or uses in the process of providing services to GlobalLogic will not infringe the Intellectual Property Rights of any third party.
- i) GlobalLogic shall have the right to make appropriate **statutory** deductions from the monthly **remuneration** payable to the Contractor.



Registered | Plot No. 590 A, Phase - 1,
Road No. 31, Jubilee Hills, Hyderabad,
Telangana 500033



Phone | 91.403041.9999



Web | www.globallogic.com
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- j) The Contractor shall comply with all statutory requirements as may be applicable.
- k) The **Contractor** will also be subject to all standard GlobalLogic Data Protection and Network Security policies that either GlobalLogic or its customers may require the Contractor to sign to such effect at any time. The Contractor will abide by the Rules and Regulations of the Company, which are in force from time to time, and the Company shall have the right from time to time to vary or modify any such terms and conditions, which shall be binding on the Contractor.
- l) The Contractor is engaged by GlobalLogic as an independent contractor to perform the Services.
- m) This engagement does not create a relationship between GlobalLogic on the one hand and the Contractor on the other hand of employer and employee, principal and agent, partnership or joint ventures.
- n) Other than as expressly set out in this engagement, the Contractor shall not receive any benefits or emoluments which GlobalLogic 's employees have received, or may be entitled to receive, including (without limitation) the following benefits:
 - i) Sick, holiday, maternity or long service leave;
 - ii) Compensation **due to injury/ accident**
 - iii) Public liability, motor vehicle or life insurance;
 - iv) Loans or leases given by GlobalLogic to its employees;
 - v) bonuses or distributions of cash or shares given by GlobalLogic to its employees; or
 - vi) Superannuation.
- o) This engagement does not limit GlobalLogic's rights to enter into agreements/engagements of a like nature with any third parties.
- p) All documents, papers and records of every kind (written or recorded) whether originals, copies or reproductions and whether prepared by the Contractor or by others, relating to the business and finances of GlobalLogic shall be sole and exclusive property of GlobalLogic. The Contractor shall not remove any of the above materials and shall not at any time give or disclose such materials to any unauthorized person, or entity. Upon separation, Contractor shall return to GlobalLogic all such material including copies.
- q) The Contractor shall not, under any circumstances, act as an agent or representative of GlobalLogic.
- r) The Contractor will not disclose or use at any time, except with prior written approval, any confidential information relating to the organization. Such confidential information includes, but is not limited to the Organization's"
 - i. Sales, revenues, profits and other accounting figures.
 - ii. Customer lists.
 - iii. Trade secrets and agreement with other companies and/or Contractors.
 - iv. Software code, design, and plans thereof.
 - v. Relationship with Contractors, customers, other Contractors or suppliers.
 - vi. Opportunities for new or developing business.
 - vii. Written norms.
 - viii. Any Emails sent or received by you originating from or ending at organization's network.
 - ix. Any other company document marked "confidential".
 - x. Information pertaining to any Contractor, regular or part time or on contractual assignment.



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In the event that you are requested or required by oral questions, interrogatories requests for information, court warrants, civil investigate demand, by order of any governmental authority, or similar legal process to disclose any of the confidential information supplied to you, you agree that you will provide the organization with prompt written notice of such request(s).

Please sign a copy of this document **acceptance of the terms** of your Assignment.

Looking forward to a mutually beneficial association with you.

Cordially,

Gorky Chenna
Authorized Signatory

Declaration

I have read and understood the above terms and conditions of assignment and am accepting the same. I will be reporting on **31-Aug-2019**.

Date:

Signature: _____



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Annexure -1 Salary Structure	
Name : Katralapalli Venkata Krishna Chaitanya	
Designation: Associate Analyst, Content Engineering	Grade: CONT Band: Direct Contract
WEF: 31-Aug-2020	Location : Hyderabad
Section A - Gross Fixed Salary Break Up	
Monthly Components.(In Rs.)	
Basic	10000
House Rent Allowance	986
Statutory Bonus(As per Payment of Bonus (Amendment) Act, 2015)	1800
LWF Information	0
Total Monthly (A)	12786
Total Monthly Annualised (B)	153432
Annual Components (In Rs.)	
Provident Fund (As per the PF Act 1952)	14400
Employer ESI contribution	4980
Total Annualised (C)	19380
Total Fixed Annual Gross Salary (B + C)	172800
<i>***An employee contribution of 0.75% will be deducted from employees in hand salary Employer ESI contribution shall be at the rate of 3.25% of the gross salary.</i>	

For **GlobalLogic Technologies Private Ltd.**

Employee

Gorky Chenna
Authorized Signatory

Katralapalli Venkata Krishna Chaitanya
Associate Analyst, Content Engineering


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Annexure -2

As part of the joining process, you are expected to get originals, for verification, of the following documents:

1. Personal Data:

- a. Passport
- b. 8 Photographs (Passport size)
- c. PAN No. Details. In case of non-availability of PAN, photocopy of application.
- d. Mark Sheets and Certificate of Class X & Class XII
- e. Graduation Certificate
- f. Post Graduation Certificate
- g. Mark sheets for all semesters during Graduation & Post Graduation
- h. Mark sheets and Certificates of Diploma(s)
- i. Mark sheets and Certificates of any training(s) attended
- j. Any other additional diplomas/certificates (Mark-sheets)

2. Previous Experience Record:

- a. Relieving Letter and Work Experience Certificate from all previous employer(s) showing duration of employment, projects worked and technology used (where ever possible)
- b. Copy of the resignation letter
- c. Salary slip/ certificate from the last employer
- d. PF Account No., Regd. Address of PF Trust / Commissioner for last 2 companies
Income Tax
- e. Form 16/ TDS certificate from ex-employer

For **GlobalLogic Technologies Private Ltd.**

Gorky Chenna
Authorized Signatory



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