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CommLab India
Global Learning Solutions

Gangisetty Raga Sudha
12-2 Adarsh Nagar
Hyderabad
Telangana-500097

November 09, 2020

Dear Raga Sudha,

Letter of Appointment

We are pleased to appoint you as "**eLearning Developer**" in our organization. Your CTC per annum is **Rs. 2,04,455/-** Please find attached Annexure-1 for your salary details.

Your employment will come to effect from November 09, 2020.

Your probation will end on May 08, 2021 and depending on your satisfactory performance, your employment will be confirmed.

During probation, notice of termination/resignation will be 24 hours. After confirmation, the notice period will be one month or one month's salary in lieu of working for one month.

By signing a copy of this letter, you have confirmed your acceptance of the terms and conditions of employment of CommLab.

The office timings are from 9.00 AM to 6.00 PM, Monday through Friday.

You will report to Soman Narasiah, Operations Manager regarding your day-to-day work responsibilities.

Welcome onboard!

B. Deepika
Deepika Baddapuri
Sr. Manager - Human Resources

