Institutional Maintenance

Response:

    The Institution has appointed staff for maintaining facilities such as Buildings, Transport, Electrical, Housekeeping, Garden etc. Regular cleaning of College floors, classrooms, laboratories, equipment, and rest rooms are being done by the housekeeping team under the supervision of a floor in-charge. Stock verification and up-keeping of the equipment in all laboratories and other facilities is done at the end of every year by Lab In-charge and the report is submitted to the Principal through the concerned HOD for further action.

Maintenance of Laboratories:

   All laboratories are effectively used by the students as per their time table during the college hours and can also be availed even after the college hours. Lab Attendance register, stock register, Invoice files and purchase bills are maintained for each lab.

1. Workshop:

## 2. Civil Lab:

3. Physics Lab:

4. EEE Lab:

5. ECE lab:

Maintenance of Library : The institution has a Librarian, who monitors the procurement and regular follow ups to ensure effective utilization of library and maintains all reference books, articles, text books, magazines, competitive examination books, journals, e-books, e-magazines and e-journals and NEW ZEN LIB software is used for the maintenance of books.
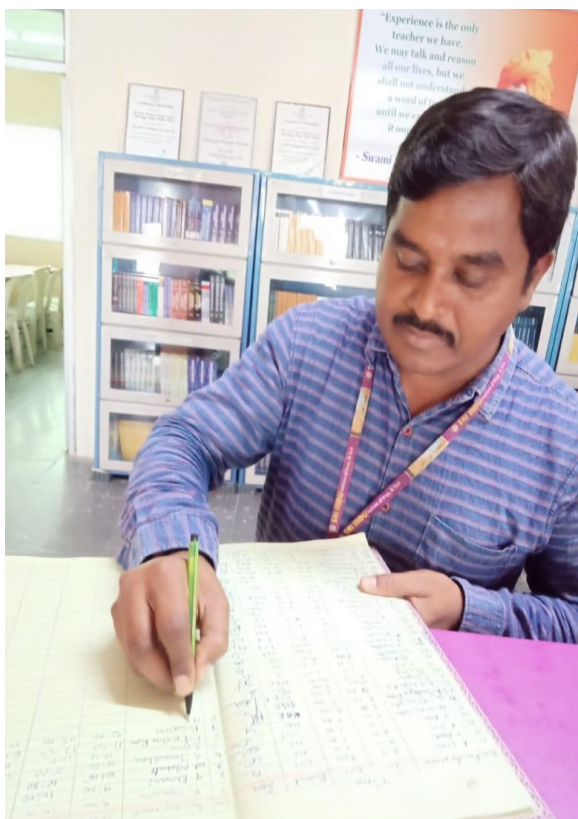
Maintenance of Sports Facilities:

Maintenance of sports facilities preparation of ground for various other sports including Kabaddi, Kho-Kho, volley ball, basket ball etc is maintained by the Physical Educational Director in regular intervals.   Maintenance of sports facilities preparation of ground for various other sports including Kabaddi, Kho-Kho, volley ball, basket ball etc is maintained by the Physical Educational Director in regular intervals.
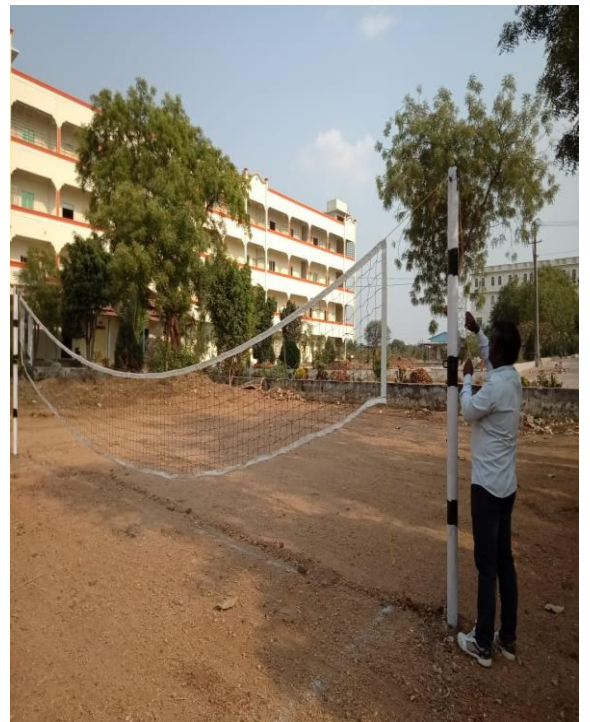
Maintenance of Computers: The Department of Computer Science and Engineering is responsible for the maintenance of the computer systems and other IT equipments such as Projectors, Printers, Photo Copier machines, Scanners, Servers, Bio-metric machines etc. A UPS backup facility is provided against power failures and other related faults to avoid any damage during power outages. Internet connectivity with a total of 100 Mbps band width is provided

1. **Computers:**
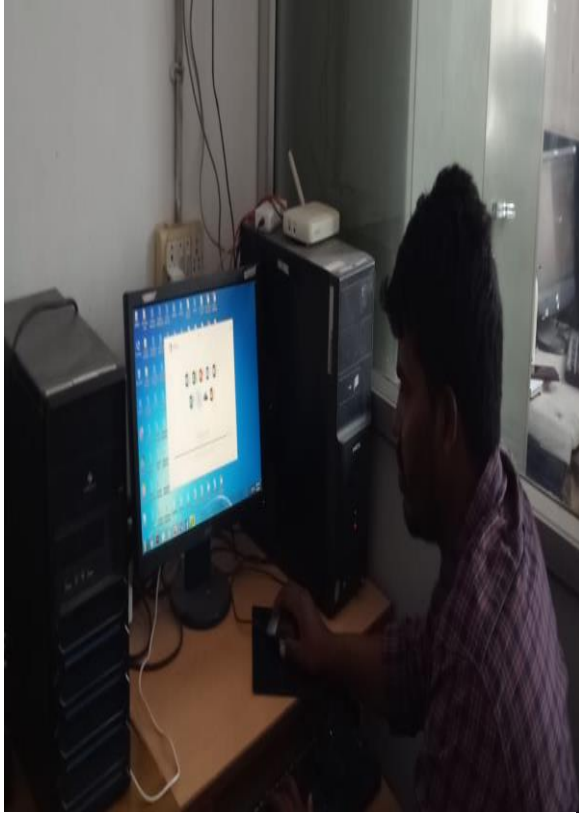
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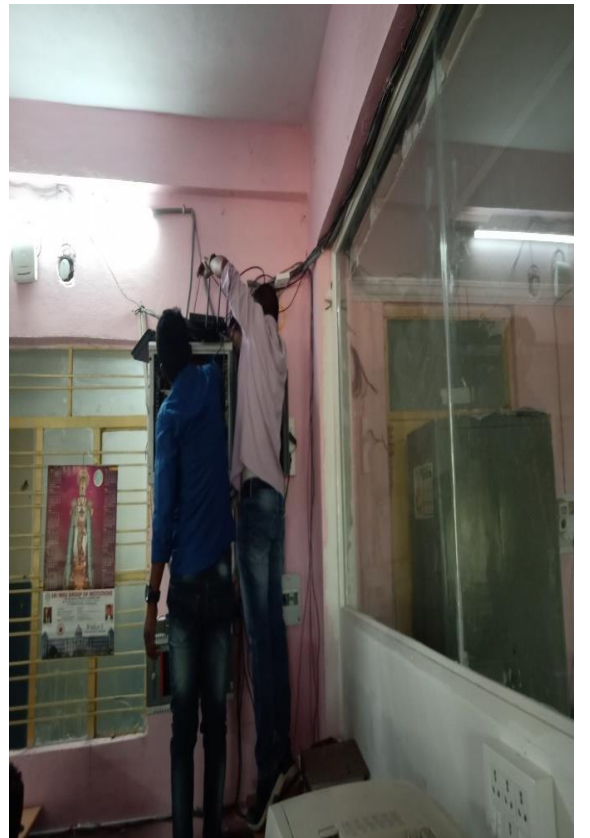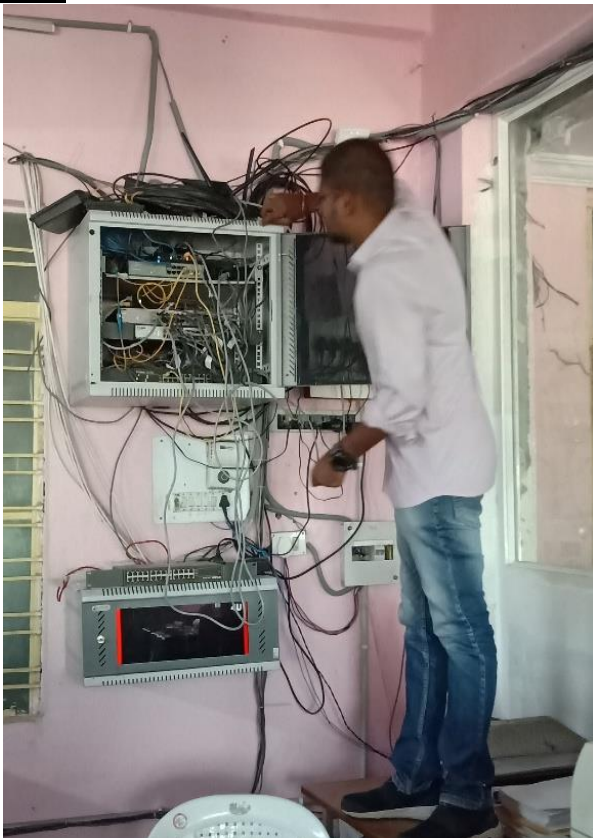
Class Rooms: Institution has a supervisor who regularly maintains the boards, benches, fans and lights. The black board, benches and windows are cleaned everyday by housekeeping staff. HOD and class In-charges meet once in a week and review the maintenance of the class rooms.

General Maintenance and Cleanliness :

Cleanliness of wash rooms, staff rooms, corridors, library, computer labs etc are maintained by the in-house employees. All maintenance related issues are reported through a maintenance register maintained by the in-charge
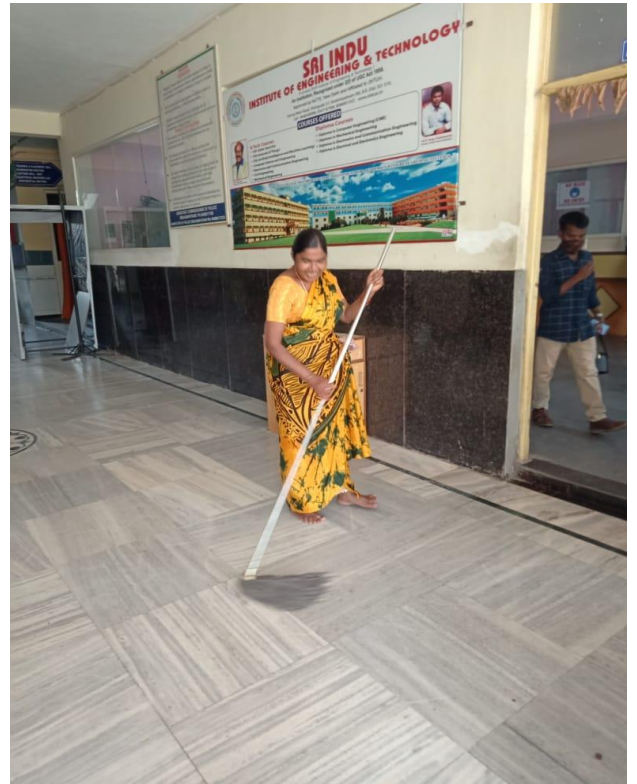
Maintenance Of Ellectricity: The institution has installed a 62.5 KVA transformer, 125 KVA generator, which is a diesel generator. The diesel generator gets servied twice a year for effective functioning. We also use Solar System equipment

1. Electricity:

2.Genarator :

3.Solar:

4.Projector:

Maintenance of Transport: The institution has appointed transport in-charge who is looking after the maintenance of vehicles and also allotting the routes considering the number of students and faculty travelling from various locations to ensure safe and comfortable travel. The transport in-charge is responsible to maintain vehicles and obtains necessary clearance certificates, insurance, and permits from the RTA.

Water Plant : Regular Check-up and maintenace will be carried out by the Supervisor for providing fresh and filtered water to the institution.