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SIDHU NAGA <sidhunaga@gmail.com>

Fwd: FW: Amazon - Acknowledge your My docs offer letter- 28th Sep Joining

1 message

Raghu Nath <nath31773@gmail.com>
To: sidhunaga@gmail.com

Tue, Nov 24, 2020 at 12:26 PM

----- Forwarded message -----

From: **cshyd-recruitment** <cshyd-recruitment@amazon.com>
Date: Fri, 25 Sep, 2020, 7:28 PM
Subject: FW: Amazon - Acknowledge your My docs offer letter- 28th Sep Joining
To:

Hello,

A gentle reminder to complete the acknowledgement of offer letter on Mydocs and complete all the forms before 9PM on priority.
Kindly ignore if completed already

Thanks,

Amazon Recruitment Team

From: cshyd-recruitment
Sent: Thursday, September 24, 2020 11:16 PM
Subject: Amazon - Acknowledge your My docs offer letter- 28th Sep Joining

Hello Future Amazonians,

Thank you for being active on emails and acknowledging the same.

The offer letter Link from MY DOCS team will be sent to your personal Email Ids for **28th Sep Joining**. Kindly acknowledge your offer letter before **6PM tomorrow, 25th Sep** to confirm you're joining with us (**Please ignore if completed already**)

Also note, the address mentioned on the offer letter is picked from the details updated in the tool during your interview, however the device will be delivered to the address updated in the Survey.

Please follow the below instructions for acknowledging your offer letter (signing the letter digitally) once received and also, find the attached MYDOCS instruction sheet for further reference.

- Email Link from **mydocs-noreply@onbaseonline.com** will be sent to view your offer letter and other documents. (If you already have an account with MY DOCS, please use the same credentials to login to the portal)
- Post accessing the link, create an account and login. On the left-hand side of the screen, you will find all offer related documents, click on "Terms of Employment" (offer letter cum appointment letter) and click on "Acknowledge" button above the document to accept it after reviewing the letter.
- Link will comprise other forms like Employee Information form (EIF), Form 11, EPF etc. Please fill EIF form (personal details etc.) to avoid any delays in documentation process on the day of joining.
- Kindly update your personal bank account number and IFSC code at direct deposit form section (first month salary will be credited to updated personal bank account).

Note: Personal Bank account details should only be updated.

- If any Error incurred while updating the bank details, kindly select other bank option and update the bank account details.
- Update the education details as per the details mentioned on the Accurate BGV (background verification) portal.


Please do not reply to this email and make sure you have all the mandatory requirements ready (PAN card, Aadhar Card, Personal Bank Account Number and LAN Internet Connection at the given address)

Regards,

Amazon Recruitment Team

Customer Service | Hyderabad

CSHYD-ONBOARDING@AMAZON.COM

 /Volumes/dept/2016/Brand/EBDesign_2016_Brand_RecruitaconStyleGuide/assets/emailsig/test/emailsig_v01_sj_jobs.png


 /Volumes/dept/2016/Brand/EBDesign_2016_Brand_RecruitaconStyleGuide/assets/emailsig/test/emailsig_v01_sj_linkedin.png

 cid:image018.jpg@01D2E5D0.D8CA71B0

*Amazon is an equal opportunity employer. Amazon or its Recruitment Partners do not charge any fee or security deposit from the candidate for offering employment.

5 attachments

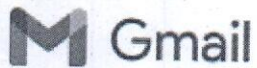
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 **image003.jpg**
2K

 **image001.png**
5K

 **Mydocs Offer Letter- acknowledgement Process.pdf**
1389K



SIDHU NAGA <sidhunaga@gmail.com>

Fwd: Amazon - Salary Break-Up sheet

1 message

Raghu Nath <nath31773@gmail.com>
To: sidhunaga@gmail.com

Tue, Nov 24, 2020 at 12:46 PM

----- Forwarded message -----

From: **cshyd-recruitment** <cshyd-recruitment@amazon.com>
Date: Mon, 14 Sep, 2020, 6:19 PM
Subject: Amazon - Salary Break-Up sheet
To:

Hello,

Congratulations on your joining with Amazon for Work from Office – Permanent IN English Voice role. Further to our discussion during the Pre Hire Orientation, Please find below the break-up of the salary.

The Letter of Intent has been sent to your personal email address with the salary details.

Please acknowledge and confirm your interest before 7.30pm – Today (14th September), by following the below mentioned steps as delay in the process will lead to cancellation of joining batch.

Note: The joining date is subjected to change basis the business requirements

Date of Joining	21 st Sep 20
Designation on Joining	CS Associate
State	Telangana
Citizenship	INDIAN
Current Compensation & Benefit Summary	
	Annual (in INR)
Annual Base Pay	236,000

Gross Salary Break-Up			
Pay Component	Select	Annual (INR)	Monthly (INR)
Basic	76%	180,000	15,000
House Rent Allowance	19%	34,400	2,867
Employer contribution to PF	12%	21,600	1,800

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- Open a private browser & Please type "amazon.force.com"
- Login to your account with your credentials.
- In the left bottom corner you have an option that says "Complete your next step today"
- Click on Complete your next step today to check your Letter of intent with compensation (Salary)
- Please go through the LOI and click on "I would like to move forward" click on save & submit.
- Sign out of your account.

- ***As mentioned, Your Base Pay is inclusive of both the employer's and the employee's provident fund contributions.***

● ***Disclaimer: The content of this email is confidential and intended for the recipient specified in message only. It is forbidden to copy, forward, or in any way reveal the contents of this message to anyone.***

Note: If you do not hold the required documents (PAN, Aadhar Card, Personal Bank Account & LAN Internet Connection at the given address in Hyderabad) or do not meet any of the mandatory VCS requirements or your current work location (Home) falls under any of the Containment/Red zones declared by the Telangana Govt, your joining with us will not be confirmed. Also, please make sure that you are available at the address given in the survey for system delivery

Thanks & Regards,

- Amazon Recruitment Team