

**FIRST MEETING OF BOARD OF STUDIES (ENGLISH)**  
**Held on 30.09.2022 at 10:00 AM**

**Venue: Board Room, Sri Indu Institute of Engineering and Technology (SIET), Autonomous Building.**

**Board of Studies Committee (BOS) : ENGLISH**

**Members Present**

<b>S. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Position</b>
1	Mrs. K. Lakshmi Shilpa	Professor & HOD, Department of English, SIET.	Chairperson
2	Prof. R. Yadagiri Rao	Associate Professor & HOD – H&S Department, SIET.	Member
3	Dr. V. Parvathi	Professor of English, JNTUH UCEH.	JNTUH Nominee
4	Dr. K. Madhavi Reddy	Professor, National Institute of Technology, Warangal.	Subject Expert
5	Dr. C. Rama Rao	Assistant Professor, GITAM Deemed to be university, Hyderabad.	Subject Expert
6	Mr. T. Bharat	English Language Skills Trainer, Imparta Pvt. Ltd., Hyderabad .	Industry Expert
7	Mr. G. Venkat Reddy	Assistant Professor, SIET.	Member
8	Mrs. D. sreevani	Assistant Professor, SIET.	Member
9	Mr. Gautham Chakilam	Head, Project Monitoring Office, Apollo Med Skills Ltd.	Alumni nominated by the Principal

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## **Agenda:**

- 1.1 Welcome Address by Principal
- 1.2 Composition of Board of Studies (BOS)
- 1.3 Discussion and Approval of the Academic Regulations for the B.Tech I year I & II Semesters.
- 1.4 Discussion and Approval of the Course Structure of B.Tech I year I & II Semesters.
- 1.5 Discussion and Approval of the Detailed Syllabi of B.Tech:
  - i. English for Skill Enhancement (I Year I-Semester for Civil Engg., ECE, CSE (AI&ML), CSE (IOT) and AI&DS & I Year II-Semester for CSE, CSE (CS) and CSE (DS)).
  - ii. English Language and Communication Skills Laboratory (I Year I-Semester for Civil Engg., ECE, CSE (AI&ML), CSE (IOT) and AI&DS & I Year II-Semester for CSE, CSE (CS) and CSE (DS)).
- 1.6 Finalization of text books and reference books.
- 1.7 Any other suggestions / advice to the department.
- 1.8 Any other point by the permission of chair.

## **MINUTES OF MEETING**

In the first meeting of BOS in English Department of Sri Indu Institute of Engineering and Technology (Autonomous), the Principal, SIJET welcomed all the members of BOS in English. He informed the members that due to the outstanding performance of the college in the previous years, UGC conferred Autonomous status on this college from the academic year 2022-2023.

The Chairperson of Board of Studies (HOD of English Department) has explained that the first meeting of Board of Studies is convened to approve and finalize BR22 Regulations of SIJET (Autonomous) in which all the Rules, Academic Regulations, Course Structure for B.Tech I year I & II Semesters of UG Courses along with the Syllabus of B.Tech. Courses. She said that the draft academic regulations, schemes of instruction and syllabi were prepared by the HODs in consultation with their senior staff members, as per the guidelines set out by JNTUH for consideration of the members of the BOS. She urged the members to deliberate on these draft proposals and approve them with corrections and modifications, if any.

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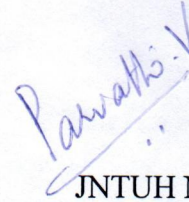
The Chairman, BOS, thanked all the members for being present, and for their co-operation in approving all the items of the Agenda.



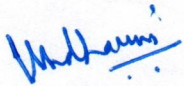
CHAIRPERSON  
(Mrs. K. Lakshmi Shilpa)



MEMBER  
(Prof. R. Yadagiri Rao)



JNTUH NOMINEE  
(Dr. V. Parvathi)



SUBJECT EXPERT  
(Dr. K. Madhavi Reddy)



SUBJECT EXPERT  
(Dr. C. Rama Rao)

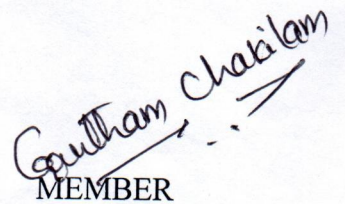
INDUSTRY EXPERT  
(Mr. T. Bharat)



MEMBER  
(Mr. G. Venkat Reddy)



MEMBER  
(Mrs. D. sreevani)



MEMBER  
(Mr. Gautham Chakilam)