



ESTD : 2007



Sri Indu Institute of Engineering and Technology (Autonomous)

(Formerly RVR Institute of Engineering & Technology)

An Autonomous Institution Under UGC

NAAC Accredited. Recognized Under 2(f) of UGC Act 1956

EAMCET CODE: INDI

Approved by AICTE, New Delhi, & Affiliated to JNTUH, Hyderabad.

JNTUH CODE: X3

Lr.No:SIET/G&RC-1/2023-24

Dt:03-09-2023

Griveance & Redressal Cell(G&RC)

CIRCULAR

The First meeting of G&RC for the academic year 2023-2024 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Coordinator/Convener.

Date:-

06/09/2023

Time:-


02:30hrs

Venue:- Principal's Chamber,SIET.

All the members and HOD's are requested to prepare the necessary information pertaining to their department and present it during the meeting.

Agenda: -

1. Introduction of Committee members.
2. Discussion of Grievances recorded .
3. Any other.


Coordinator-G&RC

Copyto:

1. PA to Principal
2. All Committee Member of G&RC
3. AllHODs
4. Library
5. PD Sports


PRINCIPAL

Sri Indu Institute of Engineering & Technology
Sheriguda(Vill), Ibrahimpet, R R
R R Dist Telangana -501 510



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Lr.No:SIET/G&RC-1/2023-24

Dt:06-09-2023

Griveance & Redressal Cell(G&RC) Minutes Of Meeting



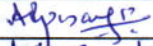


The meeting of G&RC for the academic year 2022-23 was held on 06-09-2023.The following work was transacted in the meeting .

AGENDA:-

- 1.Convener has welcomed the committee members and informed them the same will be displayed on the notice board .
- 2.Functions and responsibilities were discussed.
- 3.Suggestion Box was kept in every building and grievances or complaints can be put in the box .Only convenor will have permission to open the box once in a week.

The following members are present in the meeting

S.No	Name	Position of Member	Signature
1	Sri. R. Venkat Rao	Chairman, Global Trendset Educational Society	
2	Dr.I. Satyanarayana	Principal	
3	Dr. B. G. Obula Reddy	IQAC, Coordinator	
4	Dr. R. Yadagiri Rao	Associate Professor & HOD, Department of H&S	
5	Dr. B. Ratna Kanth	Professor & HOD, Department of CSE	
6	Dr.D.Laxmaiah	Professor & HOD, Department of ECE	
7	Ms. Ch.Saritha	Convener	
8	Mr.A.Vamshi	HOD, Department of CIVIL	
9	Mr. K. Anup Kumar	HOD, Department of CSE- CS	
10	Ms. D.Sruthi	HOD, Department of CSE-IOT	
11	Mr. Maloth Sagar	HOD, Department of CSE-AI&ML	

12	Mr. Mohan Manindranadh	HOD, Department of AI&DS	
13	Ms. B.Mamatha	HOD, Department of CSE-DS	
14	Dr. P. Abhimanyu	Dean, Autonomous Examination Branch	
15	Dr. K. Srinivas Reddy	CE, Autonomous Examination Branch	
16	Mr. G. Bala Krishna Reddy	Senior Administrative Officer	


Coordinator-G&RC


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Khalsa Ibrahimpatnam, Sheriguda (V), Ibrahimpatnam (M), Ranga Reddy Dist., Telangana – 501 510

Website: <https://siiet.ac.in/>

Lr.No:SIET/G&RC-1/2022-23

Dt:06-09-2022

Griveance & Redressal Cell(G&RC)

CIRCULAR

The First meeting of G&RC for the academic year 2022-2023 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Coordinator/Convener.

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Griveance & Redressal Cell(G&RC)

Minutes Of Meeting



The meeting of G&RC for the academic year 2022-23 was held on 07-09-2022. The following work was transacted in the meeting .

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9	Mr. K. Anup Kumar	HOD, Department of CSE- CS	
10	Ms. D.Sruthi	HOD, Department of CSE-IOT	
11	Mr. Maloth Sagar	HOD, Department of CSE-AI&ML	
12	Mr. Mohan Manindranadh	HOD, Department of AI&DS	
13	Ms. B.Mamatha	HOD, Department of CSE-DS	
14	Dr. P. Abhimanyu	Dean, Autonomous Examination Branch	

15	Dr. K. Srinivas Reddy	CE, Autonomous Examination Branch	
16	Mr. G. Bala Krishna Reddy	Senior Administrative Officer	



Coordinator-G&RC



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Khalsa Ibrahimpatnam, Sheriguda(V), Ibrahimpatnam(M), Ranga Reddy Dist., Telangana - 501510

Website : <https://siiet.ac.in/>

Ref: SIJET/Off/024

Date: 25-11-2021

CIRCULAR

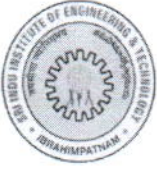
It is informed to all faculty members and students that the **Grievance & Redressal Cell** is formed to resolve the various issues of the college with productively improving the quality of discipline. The committee list and their responsibilities are described below to continue activity for the academic year 2021-22.

S. No.	Member	Position
1	Dr. I. Satyanarayana	Principal
2	Dr. D. Premalatha	Professor, H&S
3	Mrs. CH. Saritha(*)	Assoc. Professor, H&S
4	Mrs. T. Ashwini	Asst. Professor, ECE
5	Mr. A. Vamshi	Assoc. Professor, Civil
6	Mr. M. Somesh	Asst. Professor, Mech
7	Mrs. V. Swapna	Asst. Professor, H&S
8	Ms. G.S. Sravanthi	Asst. Professor, CSE
9	Mr. U. Naresh	Asst. Professor, CSE
10	Mr. S. Naresh	Asst. Professor, ECE

Copy to:

- 1.HOD H&S
- 2.HOD EEE
- 3.HOD ECE
- 4.HOD CSE
- 5.HOD ME
- 6.HOD CE

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Website : <https://siiet.ac.in/>

Minutes of meeting of Grievance & Redressal

Ref: SIJET/Off/024

Date: 25-11-2021

The meeting was held on 25th NOV 2021 at 10.30a.m in the Principal chamber about the Grievance & Redressal Cell. The following agenda are discussed.

1. The members of committee are finalized
2. The responsibilities of the committees is framed and distributed for effective implementation.
 - All the grievances of the students/staff which could not be settled in the routine process should be referred to this committee.
 - Committee tries to settle the issues amicably in a time bound manner
 - Introduces a reasonable and reliable solution for grievances of various issues received from students/staff .Ensures that the grievances are resolved on time impartially and confidentially
3. Procedure for lodging complaint:
 - The students/faculty may feel free to put up a grievance at drop boxes.
 - The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
 - The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

The principal of the institute encouraged all the staff and students to utilize the committees to development of the institution

Copy to:

1. Office
2. HODs
3. All department notice board

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Report on Grievance for A.Y:2021-22

This is to state that no complaints either from the students or staff are recorded with **Grievance & Redressal** during the academic year 2021-22.


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