

Dear Mr. Subash Reddy,

Greetings from NVHIA!!

We are happy to announce you that you have been selected as "Graduate Engineer Trainee – In Production Department" and Your Monthly Stipend is : Rs.12,000/- , Attached detailed stipend breakup for your information.

As a policy we have a practice to verify all original documents as mentioned in your resume, I kindly request you to bring the originals along with photocopy of the same documents as mentioned below for office purpose. You may take this as offer subject to original certificate verification. At the time of Joining you are requested to produce the following documents for our Records.

a.)10-Passport Size Photo.

b.)1. Medical fitness Certificate (Original)

2.Fitness in Blood Group, Platelet Count, Complete Blood Count,

3.Smear test( Blood Sugar, Blood Urea, Calcium, Hematology research, Bio-Chemistry (random, calcs),

4.Eye Test (Inclusive of color Blindness & Night Blindness)

5. Pulmonary function test

6.Chest X-ray

c.)All Educational Certificate(Original & Photo Copy)-Starting from 10th std-Original to B.Tech

d.)Address Proof(Aadhar Card, Ration Card, Voters Id, Driving License & PAN Card)- (Photo Copy + original for verification)

e.) A pass book copy of Bank account.

**Factory Address:**

**NVH India Anantapur Auto Parts Private Limited.**

Plot No 14B, Behind KIA Training Centre  
APIIC Industrial Park, Duddebanda Cross Road,  
Ammavarupalli ,Penukonda, Anantapur(D),  
Andhra Pradesh- 515164

**Land Mark: Back Side of KIA Training Centre.**

Please acknowledge the receipt of this offer and send me the confirmation mail.

If you have any queries or further clarifications you may contact under signed.

You can visit us at [www.nvhkorea.com](http://www.nvhkorea.com).

Mallikarjuna P B

Executive – HR & Admin

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Mechanical - A