

**adroitec**Adroitec/HRD/2019  
2<sup>nd</sup> January 2019

Mr. Gurus Chaitanya Kumar  
5-6-212/206, Systematic, Residency  
Vaidehinagar, Rd. No. 3  
Vanasthalipuram  
Hyderabad-500070

Dear Mr. Chaitanya

With reference to your application and subsequent interview, we are pleased to offer you appointment as "G.E.T."


1. You will be in Level - 09 of the Company's compensation structure.

2. Details of your compensation would be as follows :

Basic	5,000.00
T.A	-
HRA	7,500.00
Executive Allowance	1,247.00
<b>Total</b>	<b>13,747.00</b>
Employer Contribution towards P.F.	600.00
Employer Contribution towards ESI	653.00
<b>TCTC</b>	<b>15,000.00</b>

3. (a) This appointment shall take effect from the date you join duty.  
 (b) The Company will expect you to work with a high standard of initiative, efficiency and economy.  
 (c) You shall be entitled for P.F. @ 12% of your Basic salary & Gratuity as per the Act.  
 (d) You will also entitled for ESI as per ESI Act.
4. You will be on probation for a period of one year. Upon satisfactory completion of probation, you will be put in the regular cadre of the Company. After completion of the probation period, till such time that you are intimated in writing regarding your confirmation you shall continue to be on probation.
5. In the event of your resignation of service notice period is one month from the date of acceptance of resignation. In case you fail to serve the full notice period one month salary would be recovered.
6. During your employment with the company, you will be liable to be transferred to any of the offices/divisions/departments/ manufacturing units of the company or its subsidiary whether existing or to be set up whether in the same town or any other town/city or anywhere in India or abroad on the same terms and conditions of the employment at the sole discretion of the management.

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**Adroitec Engineering Solutions Pvt. Limited**

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